



## Estonia-Latvia Cross-Border Co-operation Programme 2014-2020

<b>Project No:</b>	Est-Lat 33
<b>Project name:</b>	Social&Creative
<b>Project Partners Name (LP/PP):</b>	Tartu Ülikool (PP)
<b>Fund:</b>	European Regional Development Fund
<b>Target objective:</b>	1. Active and attractive business environment
<b>Audit No:</b>	ELP-11/2019
<b>Audit organisation:</b>	Ministry of Finance

### Final audit report

23.12.2019



REPUBLIC OF ESTONIA  
MINISTRY OF FINANCE

## SUMMARY OF AUDIT RESULTS

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### Audit outcome:

Based on the audit work performed, the auditors have obtained reasonable assurance that the expenditure declared is in all material aspects legal and regular and in compliance with the programme rules.

### Audit opinion<sup>1</sup>:

- no audit findings.

The project audit has been carried out in compliance with the International Standards for the Professional Practice of Internal Auditing.

We wish to thank the auditee for the assistance and cooperation provided during the audit.

We confirm that the final audit report consists of **6** pages.

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<sup>1</sup> **Significant findings** are those that have or may have a financial impact (i.e. ineligible expenditure). **Non-significant findings** are those that have no financial impact but whose correction will help the beneficiary to lower risks while implementing the project.

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## PART A

### 1. Audit object and audited expenses

1.1 GENERAL INFORMATION ABOUT THE AUDIT	
Project name:	Social&Creative
Project number:	Est-Lat 33
Priority and target objective:	Priority 1: Active and attractive business environment SO 1.1 Increased entrepreneurial cross-border cooperation in the programme area
Beneficiary (LP/PP):	Tartu Ülikool (PP)
Contact person:	Mervi Raudsaar
Date of subsidy contract:	28/09/2017
Audit scope and period:	Period 2: 01.10.2017 - 31.01.2018; € 1,179.35 Period 3: 01.02.2018 - 31.05.2018; €10,407.79
1.2 INFORMATION ABOUT THE AUDIT	
Basis:	<ul style="list-style-type: none"> <li>- Article 127(1) of the Regulation (EU) No 1303/2013 of the European Parliament and of the Council of 17 December 2103</li> <li>- Audit Authority's work plan for 2019.</li> </ul>
Objective:	<p>To provide an audit opinion that:</p> <ul style="list-style-type: none"> <li>- the operation was selected in accordance with the selection criteria for the operational programme;</li> <li>- the expenditure declared to the Commission corresponds to the accounting records and that the required supporting documentation demonstrates an adequate audit trail;</li> <li>- for expenditure declared to the Commission, outputs and results underpinning payments to the beneficiary have been delivered.</li> </ul>
Person(s) carrying out the audit:	Elis Kõrvek, Financial Control Department, Audit Unit I, auditor
Audit duration:	12/11/2019 – 23/12/2019
Methodology:	Audit manual of the Estonia-Latvia Programme
Audit procedures performed at the beneficiary:	<p>Desk-based audit procedures were carried out based on the material available in eMS and additional evidence provided by the project coordinator. Analysis/evaluation was made of the following:</p> <ul style="list-style-type: none"> <li>- project's actual implementation,</li> <li>- documentation related to project implementation,</li> <li>- eligibility of costs,</li> <li>- arrangement of book-keeping related to the project,</li> <li>- existence of co-financing,</li> <li>- use of the logos.</li> </ul>

<b>Sampling methodology</b> (if applicable, then information shall be provided by the AA ):	Not applicable			
<b>1.3 AUDITED EXPENSES</b>				
<b>Total amount of certified expenses subject to auditors' opinion on the basis of cost documents:</b>	Period 2: 01.10.2017 - 31.01.2018; € 1,179.35 Period 3: 01.02.2018 - 31.05.2018; €10,407.79			
<b>Size of the sample (EUR; %)<sup>2</sup>:</b>	€11,587.14; 100%			
<b>Ineligible expenditure identified (EUR): amount</b>				
	<b>EU contribution</b>	<b>National public contribution</b>	<b>Private sector contribution</b>	<b>Total</b>
<b>Ineligible amount (EUR):</b>	0.00	0.00	0.00	0.00
<b>Ineligible amount outside the audit scope (EUR):</b>	0.00	0.00	0.00	0.00
<b>Error rate (%)<sup>3</sup>:</b>	0.00%			

## 2. Limitations

The audit procedures were carried out in compliance with internationally accepted auditing standards<sup>4</sup> and the audit report was prepared using the principles of independence and objectivity.

Auditors conclude that all data presented during the audit and other oral and written information made available during the audit presents a true and fair view of the activities performed during the project implementation and are sufficient to provide an opinion about the project. In case of additional information that was not provided or was not known to auditors, the conclusions reached by auditors might have been different.

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<sup>2</sup> If a sample was not used for auditing, the size of the sample is the total population in euros and the share of audited expenses to total population is 100%.

<sup>3</sup> Share of ineligible expenses to audited expenses (%). If a sample was used for auditing, the share of ineligible expenses to the sample size shall be used.

<sup>4</sup> The International Professional Practices Framework (IPPF) of the Institute of Internal Auditors.

## PART B

### AUDIT FINDINGS

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#### 1. Use of funding as intended

The funding has generally been used in material aspects in the intended manner, in a reasonable and efficient way and in accordance with the objectives and requirements laid down in the subsidy contract and the programme manual.

#### 2. Accuracy of book-keeping records

The book-keeping records for the project are in all material aspects in compliance with the current legislation.

#### 3. Amount and timing of funding

The granting of funding has in all material aspects been made available in the amount foreseen and on time, and the co-financing has been guaranteed.

#### 4. Carrying out of public procurements

There were no public procurements.

#### 5. Granting of state aid

The project does not involve state aid.

#### 6. Communication and publicity

When informing and disclosing the use of funding, the beneficiary has in all material aspects followed the current legislation.

We confirm that the final audit report has 6 pages.

Audit manager:

Elis Kõrvek

Auditor

Audit supervisor:

Kadi Peets

Head of Audit Unit

Tallinn, 23/12/2019